



## UK Area Manager (Hospitality & Catering)

Part-time (minimum 3 days pw, approx. 22.5 hrs)

Hybrid role – home-based with regular travel (including occasional overnight stays)

Reports to: Director of Operations

Salary: £35,000 – £42,000 per annum (FTE), pro-rata, dependent on experience and qualifications

Other benefits: Defined Contribution Pension Scheme, Employee Assistance Programme, generous Annual Leave Allowance.

### About CESSAC

The Church of England Soldiers', Sailors' and Airmen's Clubs (CESSAC) is a long-established tri-service charity supporting the wellbeing of members of the UK Armed Forces and the wider military community – please also see [www.cessaha.co.uk/cessac](http://www.cessaha.co.uk/cessac)

CESSAC operates cafés on military sites across the UK and overseas. These venues provide welcoming, affordable places for service personnel, veterans and their families to eat, socialise and connect. Our work plays a direct role in supporting morale, welfare and the lived experience of those who serve.

### The role

We are seeking a UK Area Manager to guide, manage and develop the day-to-day operations of six CESSAC cafés.

The Cafes are located broadly within the South of England, aligned to the M3 / M25 / A34 / A14 travel corridors. The ideal candidate would live within a 20-mile radius from Slough/Reading as the role requires regular on-site presence.

Working closely with the Director of Operations, the postholder will provide leadership, operational oversight and practical, on-site support to Café Managers and teams, ensuring each location operates safely, compliantly and to its full potential, while remaining firmly aligned with CESSAC's charitable purpose.

This is a varied, hands-on and rewarding role, combining operational leadership, people management and stakeholder engagement. The role is hybrid in nature, involving a mix of home-based work and regular travel. Occasional overnight stays will be required.

The post is part-time, with a minimum commitment of three days per week, approx. 22 and a half hours. Flexibility around these hours will be required to meet operational and stakeholder needs.

### Key responsibilities

- Providing leadership, coaching and performance management to Café Managers
- Supporting recruitment, induction and ongoing development of staff teams across all sites

- Reviewing trading hours, product range, pricing, rotas and equipment to maximise performance
- Building and maintaining effective relationships with key military stakeholders at each location
- Ensuring all cafes operate in line with CESSAC, MOD and statutory requirements
- Completing audit checks and ensuring compliance with stock, cash and asset controls
- Working collaboratively with the Business Support Manager on budgets, forecasts and KPIs
- Actively Promoting CESSAC cafes through Social Media and other suitable platforms.
- Providing regular reports to the Director of Operations covering performance, risks and opportunities.

### **About you**

You will be an accomplished Manager with a background in hospitality, catering or retail, ideally with experience of managing multiple locations. You will be capable of working independently, travelling regularly, and balancing commercial awareness with a strong sense of purpose.

Experience of the UK Armed Forces, or not-for-profit sector would be advantageous, but not essential.

### **You will bring**

- Proven experience in hospitality, catering or retail operations
- Strong people management and leadership skills
- Experience of recruiting, developing and supporting staff
- Excellent communication and stakeholder-management skills
- Knowledge and ideas to develop our social media presence further
- Good IT skills, including Microsoft Office and online systems
- A practical, organised and self-motivated approach

### **Additional information**

Appointment to this role will be subject to appropriate references, security vetting and background checks, reflecting the operational environment in which CESSAC works.

Must have the right to work in the UK.

Must have a full valid driving licence with access to a vehicle insured for Business Use

CESSAC is committed to safeguarding and promoting the welfare of service personnel, veterans and their families, and expects all staff to share this commitment.

### **How to apply**

To apply, please submit:

- a CV, and a covering letter/short statement of suitability, outlining your relevant experience and motivation for applying.
- Please submit to [enquiries@cessaha.co.uk](mailto:enquiries@cessaha.co.uk) for the attention of Mrs Sarah Gittins.

**NO AGENCIES PLEASE.**

**Closing date: 13 March 26**