

Housing & Services Manager
CESSAC and CESSA Housing Association (CESSA HA)

Terms and Conditions

Working Hours, Flexible/Home working.

This is a full-time role for 35 hours a week. There is a Remote Desktop facility that enables staff to work outside the office (e.g. during the pandemic), but most elements of the Housing & Services Manager's role are expected to be undertaken in Head Office. Nevertheless, there is implicitly some flexibility in which hours are worked in the office.

Salary

The Full Time Equivalent Salary would be up to £42,461, depending on experience and qualifications. Employment will be subject to a six-month Probationary period, during which a probationary rate of pay will be payable, as determined by the experience and qualifications of the successful candidate.

Pension

CESSAC/CESSA HA belongs to Pensions Trust/SHPS and currently offers the options of a Defined Contribution Scheme or auto-enrolment. For the former, the employer will add double (up to a maximum of 10% of salary) to the employee's contributions.

Annual leave

Initially 25 days per annum plus 8 statutory bank holidays, rising by one day per year to 30 days per annum, plus 8 statutory bank holidays.

Child care vouchers & Tax-Free Childcare

The Organisation is registered to a childcare voucher/ Tax Free scheme enabling employees to receive tax savings on child care costs, depending on their circumstances.

Training opportunities

The Organisation is committed to the personal and professional development of its staff through appraisals and personal development plans.

Staff support

Employment Assistance Programme and employee wellbeing services and advice. Parking near the office can be offered at no cost.

